SONOMA STATE UNIVERSITY | FACULTY AFFAIRS & SUCCESS

Student Employment Opportunity
Instructional Student Assistant
Unit 11

Department: School of Nursing

Working Title: Undergraduate Research Assistant

Classification: Instructional Student Assistant

Number of Openings: 2

Pay Rate: $20.00 per hour**CSU policy**

Appointment: 15 hours per week (75 total hours per student)

Expected Dates of Employment: February 1, 2027 – March 5, 2027

Deadline to Apply: December 31, 2026

Requisition #: NURS_ISA_SP27

DUTIES OF THE POSITION

The Undergraduate Research Assistant will support a faculty-led qualitative nursing education research project. Duties may include required research training; organizing research materials and de-identified qualitative data; observing focus groups as permitted by the approved study protocol; reviewing transcripts; participating in qualitative coding, memoing, interpretation, and research meetings; and assisting with conference presentations, posters, and other dissemination materials. Duties will be performed under faculty supervision.

MINIMAL QUALIFICATIONS

The ability to learn and perform assigned work; work cooperatively with faculty, staff, and other students; and accept responsibility. Completion of specific coursework may be required in order to teach, grade, complete research, or tutor for a course. Admission or registration as a university student. Note: Exceptions to the minimum eligibility qualifications may be granted at the sole discretion of the University.

HIRING CRITERIA

- Current Sonoma State University undergraduate student.
- Interest in nursing, nursing education, qualitative research, or related areas.
- Dependable, organized, and able to complete assigned work responsibly.
- Strong written and verbal communication skills.
- Ability to work independently and collaboratively.
- Willingness to learn qualitative research methods and complete required research ethics training.
- Prior research experience is welcome but not required.

HOW TO APPLY

Submit a brief statement of interest and résumé by email to Alfonzo J. Robinson at alfonzo.robinson@sonoma.edu

HIRING NOTIFICATION

Applicants will be notified of the hiring decision by email.

SUPERVISOR

Alfonzo J. Robinson, PhD, RN, Assistant Professor, School of Nursing

OTHER INFORMATION

- The classification, Instructional Student Assistant, is one of three classifications in a collective bargaining unit, Unit 11. Instructional Student Assistants, who must be currently enrolled University students, perform tutoring, grading, or teaching-related duties under the supervision of faculty or professional staff.
- Sonoma State University hires only individuals lawfully authorized to work in the United States. All offers of employment are contingent upon presentation of documents demonstrating the appointee's identity and eligibility to work, in accordance with the provisions of the Immigration Reform and Control Act.
- The university is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.
- This position is considered a "mandated reporter" under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.
- Successful candidates may be required to do a background check (including a criminal records check) before work in the position can begin.

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