

TO BE COMPLETED BY DEPARTMENT			
Faculty Name:			
Department Name:			
School			Date of Evaluation:
Temporary Faculty Appointment Type: <i>(choose one)</i>		Full Time or Part Time <i>(choose one)</i>	
☐	3-Year Contract within year one or two	☐	Full Time
☐	Semester or 1-Year Appointment	☐	Part Time
Evaluation is based on the following <i>(check all that apply)</i>			
☐	Student Evaluation of Teaching Effectiveness (REQUIRED)		
☐	Classroom Peer Evaluations (at the request of the department or temporary faculty)		
☐	Input from Department Temporary Faculty Evaluation Committee (TFE) For Temporary Faculty in FULL-TIME APPOINTMENTS		
☐	Input from Department Chair / Program Coordinator For Temporary Faculty in PART-TIME APPOINTMENTS		
☐	Dean Comments: REQUIRED for FULL-TIME OPTIONAL for PART-TIME		
Brief Written Summary by Department Chair or TFE (attach more pages if needed)			
Summary of Student Evaluation of Teaching Effectiveness (SETE)			

PERIODIC EVALUATION OF TEMPORARY FACULTY FORM

Acknowledgement of Additional Contributions to the University

☐ If candidate is eligible for a salary range elevation within the next 3 years, this evaluation also serves as a positive recommendation

TO BE COMPLETED BY THE EVALUATOR

Print Name of Evaluator:

Evaluator Signature:

Date:

TO BE COMPLETED BY FACULTY MEMBER BEING EVALUATED

My signature below acknowledges receipt of this evaluation and does not necessarily indicate agreement with the evaluation. I realize that this evaluation will be placed in my Personal Action File (PAF). I further realize that I have 10 days, if I wish, to respond in writing; this response would also become part of my Personnel Action File.

Faculty Member Signature:

Date:

DEANS COMMENTS (Required for Full-Time faculty – Optional for Part-time faculty)

☐ If candidate is eligible for a salary range elevation within the next 3 years, this evaluation also serves as a positive recommendation

Dean Signature:

Date:

cc: Personnel Action File**QUESTIONS/CONTACT**

If you have any questions about completing this form, please call Faculty Affairs at 664-2192 (CRS 877-735-2929 TTY)