Department: Sociology
Working Title: ISA for Professor Kyla Doughty-Walters
Classification: Instructional Student Assistant
Number of Openings: 1
Pay Rate: $15.00/hour
Appointment: Not to exceed 3 hours per week
Expected Dates of Employment: June 21, 2021 - Dec 17, 2021
Deadline to Apply: Open Until Filled

Requisition #: SOC_ISA_2122

DUTIES OF THE POSITION
Collecting, coding, and annotating literature; updating database, literature log, and master files; writing and editing IRB-related materials; and other research tasks as assigned.

MINIMUM QUALIFICATIONS
The ability to learn and perform assigned work; work cooperatively with faculty, staff, and other students; and accept responsibility. Completion of specific coursework may be required in order to teach, grade, or tutor a course. Admission or registration as a University student. Note: Exceptions to the minimum eligibility qualifications may be granted at the sole discretion of the University.

HIRING CRITERIA
Candidates should be familiar with sociological research methods and have completed formal methods training (e.g., SOCI 300). Preference will be given to candidates who have experience using MAXQDA, organizational skills, the desire to work independently on highly detailed projects, and/or knowledge of aesthetic labor studies.

HOW TO APPLY
Contact Professor Kyla Walters at kyla.walters@sonoma.edu to submit a resume and a letter of interest (required).

HIRING NOTIFICATION
By email from Professor Kyla Walters (Doughty)

SUPERVISOR
Professor Kyla Walters (Doughty)

OTHER INFORMATION
• The classification, Instructional Student Assistant, is one of three classifications in a collective bargaining unit, Unit 11. Instructional Student Assistants, who must be currently enrolled University students, perform tutoring, grading, or teaching-related duties under the supervision of faculty or professional staff.
Sonoma State University hires only individuals lawfully authorized to work in the United States. All offers of employment are contingent upon presentation of documents demonstrating the appointee’s identity and eligibility to work, in accordance with the provisions of the Immigration Reform and Control Act.

The university is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.

This position is considered a “mandated reporter” under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

Successful candidates may be required to do a background check (including a criminal records check) before work in the position can begin.

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