

2023-2024 Reappointment, Tenure, and Promotion (RTP) Calendar

PY=Probationary Year TT=Tenure Track	1 1st TT year at SSU Periodic Review	2 2nd PY/2nd TT Performance Review	3 3rd & 5th PY Periodic Review	4 4th PY Tenure & Promotion Performance Review
Candidates and Department RTP Committees gain access to Electronic WPAF Platform:	December 1, 2023	August 21, 2023	September 21, 2023	August 31, 2023
WPAF is declared complete:	January 18, 2024 (21)	September 11, 2023 (21)	October 12, 2023 (21)	September 21, 2023 (21)
Department RTP Recommendation due:	January 26, 2024 (8)	September 21, 2023 (10)	November 21, 2023 (39)	October 12, 2023 (21)
<i>Candidate acknowledges receipt and may request meeting by:</i>	February 5, 2024 (10)	October 1, 2023 (10)	December 3, 2023 (12)	October 22, 2023 (10)
Next Level Accesses WPAF:	February 6, 2024	October 2, 2023	December 4, 2023	October 23, 2023
School RTP Recommendation Due:	N/A	October 13, 2023 (12)	February 5, 2024 (64)	December 1, 2023 (40)
<i>Candidate acknowledges receipt and may request meeting by:</i>		October 23, 2023 (10)	February 15, 2024 (10)	December 11, 2023 (10)
Next Level Accesses WPAF:		October 24, 2023	February 16, 2024	December 12, 2023
Dean's Recommendation Due:	February 15, 2024 (10)	November 9, 2023 (17)	March 11, 2024 (25)	February 5, 2024 (56)
<i>Candidate acknowledges receipt and may request meeting by:</i>	February 26, 2024 (11)	November 19, 2023 (10)	March 21, 2024 (10)	February 15, 2024 (10)
Next Level Accesses WPAF:		November 20, 2023		February 16, 2024
University RTP Recommendation Due:	N/A	December 8, 2023 (20)	N/A	April 5, 2024 (50)
<i>Candidate acknowledges receipt and may request meeting by:</i>		December 19, 2023 (11)		April 15, 2024 (10)
Next Level Accesses WPAF:		December 20, 2023		April 16, 2024
President/Designee notifies candidate of decision no later than:		February 15, 2024		June 1, 2024
Fall 2023			Spring 2024	
Semester Begins: August 18, 2023			Semester Begins: January 18, 2024	
Thanksgiving Break: November 22-24, 2023			Spring Break: March 18-22, 2024	
Finals: December 11-15, 2023			Finals: May 13-17, 2024	
Semester Ends: December 20, 2023			Semester Ends: May 24, 2024	