Department: Psychology  
Working Title: Instructional Student Assistant  
Classification: Instructional Student Assistant  
Number of Openings: 1 Opening  
Pay Rate: $14.00/hour  
Appointment: Not to exceed 20 hours per week  
Expected Dates of Employment: August 18, 2020 - December 17, 2020  
Deadline to Apply: Open Until Filled  
Requisition #: PSY_ISA_2021  

DUTIES OF THE POSITION  
The ISA will be expected to provide feedback on students’ papers. Each student will write a 4 page paper, which outlines their research and application of a topic within the field of psychology or related field. I will give the ISA very specific guidelines about how to give the feedback.  

MINIMUM QUALIFICATIONS  
The ability to learn and perform assigned work; work cooperatively with faculty, staff, and other students; and accept responsibility. Completion of specific coursework may be required in order to teach, grade, or tutor a course. Admission or registration as a University student. Note: Exceptions to the minimum eligibility qualifications may be granted at the sole discretion of the University.  

HIRING CRITERIA  
A Psychology major student who has demonstrated expertise in the subject matter. Excellent communication skills. Available for short periods of intensive work.  

HOW TO APPLY  
Contact Professor David Sowerby sowerby@sonoma.edu to submit a resume and a letter of interest (required).  

HIRING NOTIFICATION  
By email from Professor David Sowerby.
SUPERVISOR Professor David Sowerby

OTHER INFORMATION

- The classification, Instructional Student Assistant, is one of three classifications in a collective bargaining unit, Unit 11. Instructional Student Assistants, who must be currently enrolled University students, perform tutoring, grading, or teaching-related duties under the supervision of faculty or professional staff.
- Sonoma State University hires only individuals lawfully authorized to work in the United States. All offers of employment are contingent upon presentation of documents demonstrating the appointee’s identity and eligibility to work, in accordance with the provisions of the Immigration Reform and Control Act.
- The university is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.
- This position is considered a “mandated reporter” under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.
- Successful candidates may be required to do a background check (including a criminal records check) before work in the position can begin.

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