The California State University
ACADEMIC & STUDENT AFFAIRS

CSU DEGREE PROGRAM PROPOSAL AND APPROVAL FLOWCHART

Bachelor's and Master's Degrees | State Support and Self Support | Excludes Pilot Programs

1 PROJECT a Degree Proposal

Campus submits a projected degree proposal on the Campus Academic Plan during the AMP submission process. AMP reviewed by Board of Trustees (BOT).

Traditional submission (January)

Summer submission (June)

BOT APPROVAL

March

August

2 DEVELOP a Degree Proposal

Campus develops a new degree program proposal which undergoes the campus-level curriculum approval process as well as WSCUC Substantive Change screening.

3 SUBMIT a Degree Proposal to CO

Campus submits campus-approved degree program proposal to the CO (at degrees@calstate.edu). The CO reviews proposal and makes its recommendation for

- Clarification, additional information, or revision,
- Rejection, or
- Executive Vice Chancellor (EVC) approval

EVC APPROVAL

4 ENTER the Program into DDb

- Campus president receives official CO authorization letter which specifies the CSU and CIP codes for the degree program.
- Campus is responsible for adding the new program into the CSU Degrees Database (DDb) prior to implementation of the program and for updating the Campus Academic Plan accordingly.

For more information, guidance, and templates for developing academic programs: Program Development.

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