Department: Modern Languages & Literatures
Working Title: French Fulbright Student
Classification: Instructional Student Assistant
Number of Openings: 1
Pay Rate: $18/hour
Appointment: 20
Deadline to Apply: Open until filled

Requisition #: MODL_Isa_2223

DUTIES OF THE POSITION
Twenty-hours-max-per-week assistance needed by professor Suzanne Toczyski for the Modern Languages & Literatures department.
1) Working with Professor Suzanne Toczyski -- 7 hours
2) Language Lab. -- 3 hours
3) Assists Professor Toczyski with Language Table, Language Club, Office Hours, Materials Development, Community/university lectures, grading coursework. -- 2 hours

MINIMUM QUALIFICATIONS
The ability to learn and perform assigned work; work cooperatively with faculty, staff, and other students; and accept responsibility. Completion of specific coursework may be required in order to teach, grade, complete research, or tutor for a course. Admission or registration as a University student. Note: Exceptions to the minimum eligibility qualifications may be granted at the sole discretion of the University.

HIRING CRITERIA
Current SSU student in good standing. The ability to learn and perform assigned work. Demonstrate ability to communicate effectively with students, faculty and staff. Must be punctual and be able to work twenty hours per week.

HOW TO APPLY
Submit Academic Application and Resume to Professor Suzanne Toczyski

HIRING NOTIFICATION
Phone or Email

SUPERVISOR
Professor Suzanne Toczyski
Academic Personnel
updated 9/28/2022
OTHER INFORMATION

- The classification, Instructional Student Assistant, is one of three classifications in a collective bargaining unit, Unit 11. Instructional Student Assistants, who must be currently enrolled University students, perform tutoring, grading, or teaching-related duties under the supervision of faculty or professional staff.
- Sonoma State University hires only individuals lawfully authorized to work in the United States. All offers of employment are contingent upon presentation of documents demonstrating the appointee’s identity and eligibility to work, in accordance with the provisions of the Immigration Reform and Control Act.
- The university is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.
- This position is considered a “mandated reporter” under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.
- Successful candidates may be required to do a background check (including a criminal records check) before work in the position can begin.

SONOMA STATE UNIVERSITY

1801 East Cotati Avenue
Rohnert Park, CA 94928-3609