

Department: **Mathematics & Statistics**

Working Title: **Student Reader**

Classification: **Instructional Student Assistant**

Number of Openings: **15**

Pay Rate: **\$16.00 /hour**

Appointment: **2-3 hours per week, per class**

Expected Dates of Employment: **August 22, 2022 to May 12, 2023**

Deadline to Apply: **Priority review deadline: 8/21/22. The position will remain open until filled.**

Requisition #: **MATH\_ISA\_2223**

## **DUTIES OF THE POSITION**

Assist Professors in the Mathematics & Statistics Department with reading and correction of homework. Keep accurate records of tests and assignments.

## **MINIMUM QUALIFICATIONS**

The ability to learn and perform assigned work; work cooperatively with faculty, staff, and other students; and accept responsibility. Completion of specific coursework may be required in order to teach, grade, complete research, or tutor for a course. Admission or registration as a University student. Note: Exceptions to the minimum eligibility qualifications may be granted at the sole discretion of the University.

## **HIRING CRITERIA**

Must be a Mathematics or Statistics major and have completed the class for which the student is grading with the grade of B or better

## **HOW TO APPLY**

Email Robin Cortez at [robbin.cortez@sonoma.edu](mailto:robbin.cortez@sonoma.edu)

## **HIRING NOTIFICATION**

Student will be notified by email.

## **SUPERVISOR**

*Academic Personnel*

Robbin Cortez and Instructor of Record.

## **OTHER INFORMATION**

- The classification, Instructional Student Assistant, is one of three classifications in a collective bargaining unit, Unit 11. Instructional Student Assistants, who must be currently enrolled University students, perform tutoring, grading, or teaching-related duties under the supervision of faculty or professional staff.
- Sonoma State University hires only individuals lawfully authorized to work in the United States. All offers of employment are contingent upon presentation of documents demonstrating the appointee's identity and eligibility to work, in accordance with the provisions of the Immigration Reform and Control Act.
- The university is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.
- This position is considered a "mandated reporter" under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.
- Successful candidates may be required to do a background check (including a criminal records check) before work in the position can begin.

## **SONOMA STATE UNIVERSITY**

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