Department: **Library**

Working Title: **ISA for SCI 220**

Classification: **Instructional Student Assistant**

Number of Openings: 1

Pay Rate: **$15.00 /hour**

Appointment: **10-12 hours per week**

Expected Dates of Employment: **1-15-21 through 5-27-21**

Deadline to Apply: **12-23-20**

Requisition #: **LIBR_ISA_2021**

**DUTIES OF THE POSITION**

To assist with instructor for SCI 220 throughout the course. This involves:

- Mentoring responsibilities for students
- Teaching, leadership and grading responsibilities
- Performing teaching-supporting activities, such as preparing for labs beforehand, learning a skill beforehand
- Collaborating with the professor to generate a supportive learning environment

**MINIMUM QUALIFICATIONS**

The ability to learn and perform assigned work; work cooperatively with faculty, staff, and other students; and accept responsibility. Completion of specific coursework may be required in order to teach, grade, or tutor a course. Admission or registration as a University student. Note: Exceptions to the minimum eligibility qualifications may be granted at the sole discretion of the University.

**HIRING CRITERIA**

Must have previous experience with being student assistant in SCI 220, and formerly a student of the SCI 220 course. Must also have some teaching and/or making experience.

**HOW TO APPLY**

Submit a resume to **coralys@sonoma.edu**

**HIRING NOTIFICATION**

Alyssa Corona will notify the student via email

**SUPERVISOR**

Anamary Leal

**OTHER INFORMATION**

*Faculty Affairs*
• The classification, Instructional Student Assistant, is one of three classifications in a collective bargaining unit, Unit 11. Instructional Student Assistants, who must be currently enrolled University students, perform tutoring, grading, or teaching-related duties under the supervision of faculty or professional staff.
• Sonoma State University hires only individuals lawfully authorized to work in the United States. All offers of employment are contingent upon presentation of documents demonstrating the appointee’s identity and eligibility to work, in accordance with the provisions of the Immigration Reform and Control Act.
• The university is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.
• This position is considered a “mandated reporter” under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.
• Successful candidates may be required to do a background check (including a criminal records check) before work in the position can begin.

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