

Department Procedures for Evaluating Lecturer Range Elevation
Department of Mathematics and Statistics
Sonoma State University
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The Department of Mathematics and Statistics uses the University's guidelines for evaluating applications for range elevation by lecturers (see <http://www.sonoma.edu/uaffairs/policies/range.htm>).

As outlined in the University guidelines: As part of the application the candidate has to provide:

- a. a current curriculum vitae,
- b. a description of the candidate's work assignments for each semester of the period under consideration,
- c. a narrative describing his/her professional growth and development (see list of possible activities in section III.A of the policy), and
- d. student evaluation summaries for all evaluated courses taught by the candidate in the department during the period of evaluation.

In addition, the department will conduct a classroom observation by a tenure-track faculty member as part of the evaluation.

The recommendation is made by the department chair to the dean.