Graduate Studies Checklist

Prior to Beginning Degree Program

Contact Graduate Coordinator Program of Interest
Apply to Graduate Program online via Cal State Apply
Submit Enrollment Reservation Deposit (ERD)
Contact Adviser and enroll in courses for Fall semester
- Registration help: https://registrar.sonoma.edu/how-register

Beginning of First Semester

Attend Program Graduate Student Orientation
Attend SSU-wide Graduate Student Orientation – week prior to first semester

Program Degree Requirements

Complete Advancement to Candidacy– Submit **GS01 Form** signed by committee members to Graduate Coordinator
- Ensure that Graduate Writing Assessment Requirement (GWAR) is met (Individual programs have specific requirements. Inquire with your advisor as to how you meet the GWAR)

Complete Program Coursework Requirements
Apply for Graduation (see ***Master's Degree Graduation Application***)
- See **application deadlines** – **late applications will not be accepted**
  - Be sure to review all Steps to Apply for Graduation
- If it is necessary to delay your graduation request change to graduation semester (see **Graduation Postponement Form**)

Verify that Diploma Address is up-to-date in Student Center. Directions: https://registrar.sonoma.edu/how-to/change-name-or-address-diploma
Complete Culminating Experience (Thesis, Project, or Comprehensive Exam)
Turn in signed **GS02 Form** to Graduate Studies
- See **deadlines** for Thesis options
  - For Thesis follow **Thesis Review Guidelines**
- See **deadlines** for Cognate, Comprehensive exam, or Professional Paper options