Department: Geography, Environment, and Planning
Working Title: Research Assistant – Center for Sustainable Communities
Classification: Instructional Student Assistant
Number of Openings: 2-3
Pay Rate: $17/hour
Appointment: 8-10
Expected Dates of Employment: June 13, 2022 – September 1, 2022
Deadline to Apply: June 10, 2022

Requisition #: GEP_ISA_2223_2

DUTIES OF THE POSITION
Assistance on projects in urban and regional planning conducted by the Center for Sustainable Communities. Work may include extracting information from data sources, content analysis of documents, and coding and analysis of information. Most work can be done independently and remotely, but research assistants will meet regularly with supervisor and other assistants. Meetings may be in-person or remote.

MINIMUM QUALIFICATIONS
The ability to learn and perform assigned work; work cooperatively with faculty, staff, and other students; and accept responsibility. Completion of specific coursework may be required in order to teach, grade, complete research, or tutor for a course. Admission or registration as a University student. Note: Exceptions to the minimum eligibility qualifications may be granted at the sole discretion of the University.

HIRING CRITERIA
Basic knowledge of urban issues (e.g. land use, housing, transportation, water). Comfort navigating data sources and working in data and spatial analysis applications.

HOW TO APPLY
Send an email expressing your interest and relevant experience and attach a resume to fangk@sonoma.edu.

HIRING NOTIFICATION
Candidates will be notified via email.

SUPERVISOR
Kevin Fang
OTHER INFORMATION

● The classification, Instructional Student Assistant, is one of three classifications in a collective bargaining unit, Unit 11. Instructional Student Assistants, who must be currently enrolled University students, perform tutoring, grading, or teaching-related duties under the supervision of faculty or professional staff.

● Sonoma State University hires only individuals lawfully authorized to work in the United States. All offers of employment are contingent upon presentation of documents demonstrating the appointee’s identity and eligibility to work, in accordance with the provisions of the Immigration Reform and Control Act.

● The university is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.

● This position is considered a “mandated reporter” under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

● Successful candidates may be required to do a background check (including a criminal records check) before work in the position can begin.

SONOMA STATE UNIVERSITY

1801 East Cotati Avenue
Rohnert Park, CA 94928-3609