

Department: **Geography, Environment, and Planning**

Working Title: **Research Assistant – Center for Sustainable Communities**

Classification: **Instructional Student Assistant**

Number of Openings: **2-3**

Pay Rate: **\$17/hour**

Appointment: **8-10**

Expected Dates of Employment: **June 13, 2022 – September 1, 2022**

Deadline to Apply: **June 10, 2022**

Requisition #: **GEP\_ISA\_2223\_2**

## **DUTIES OF THE POSITION**

Assistance on projects in urban and regional planning conducted by the Center for Sustainable Communities. Work may include extracting information from data sources, content analysis of documents, and coding and analysis of information. Most work can be done independently and remotely, but research assistants will meet regularly with supervisor and other assistants. Meetings may be in-person or remote.

## **MINIMUM QUALIFICATIONS**

The ability to learn and perform assigned work; work cooperatively with faculty, staff, and other students; and accept responsibility. Completion of specific coursework may be required in order to teach, grade, complete research, or tutor for a course. Admission or registration as a University student. Note: Exceptions to the minimum eligibility qualifications may be granted at the sole discretion of the University.

## **HIRING CRITERIA**

Basic knowledge of urban issues (e.g. land use, housing, transportation, water). Comfort navigating data sources and working in data and spatial analysis applications.

## **HOW TO APPLY**

Send an email expressing your interest and relevant experience and attach a resume to [fangk@sonoma.edu](mailto:fangk@sonoma.edu).

## **HIRING NOTIFICATION**

Candidates will be notified via email.

## **SUPERVISOR**

Kevin Fang

## **OTHER INFORMATION**

- The classification, Instructional Student Assistant, is one of three classifications in a collective bargaining unit, Unit 11. Instructional Student Assistants, who must be currently enrolled University students, perform tutoring, grading, or teaching-related duties under the supervision of faculty or professional staff.
- Sonoma State University hires only individuals lawfully authorized to work in the United States. All offers of employment are contingent upon presentation of documents demonstrating the appointee's identity and eligibility to work, in accordance with the provisions of the Immigration Reform and Control Act.
- The university is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.
- This position is considered a "mandated reporter" under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.
- Successful candidates may be required to do a background check (including a criminal records check) before work in the position can begin.

## **SONOMA STATE UNIVERSITY**

1801 East Cotati Avenue  
Rohnert Park, CA 94928-3609