Department: Geography, Environment, and Planning
Working Title: GEP Research Instructional Student Assistant
Classification: Instructional Student Assistant
Number of Openings: 2
Pay Rate: $16/hour
Appointment: 3 hours per week
Expected Dates of Employment: April 25, 2022 – May 27, 2022
Deadline to Apply: May 18, 2022

Requisition #: GEP_ISA_2223

**DUTIES OF THE POSITION**

- Mechanical and electronic assembly
- Collection of data
- Computer Aided Design of mechanical and electrical components
- Writing instructions for future students
- Set independent goals and work toward them

**MINIMUM QUALIFICATIONS**

The ability to learn and perform assigned work; work cooperatively with faculty, staff, and other students; and accept responsibility. Completion of specific coursework may be required in order to teach, grade, complete research, or tutor for a course. Admission or registration as a University student. Note: Exceptions to the minimum eligibility qualifications may be granted at the sole discretion of the University.

**HIRING CRITERIA**

- Interest in learning about motors and batteries
- Interest in hands-on technical work
- Interest in learning to set goals and work independently
- Interest in technical writing

**HOW TO APPLY**

Please email (sotod@sonoma.edu) a brief (one page maximum) statement of your interests and previous relevant experiences.

**HIRING NOTIFICATION**

You will be notified if selected or not for an interview within one week of the closing date of the applications.

If you've been interviewed, you will be notified if hired or not within one week after the completion of interviews.
SUPERVISOR
Daniel Soto

OTHER INFORMATION

● The classification, Instructional Student Assistant, is one of three classifications in a collective bargaining unit, Unit 11. Instructional Student Assistants, who must be currently enrolled University students, perform tutoring, grading, or teaching-related duties under the supervision of faculty or professional staff.

● Sonoma State University hires only individuals lawfully authorized to work in the United States. All offers of employment are contingent upon presentation of documents demonstrating the appointee’s identity and eligibility to work, in accordance with the provisions of the Immigration Reform and Control Act.

● The university is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.

● This position is considered a “mandated reporter” under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

● Successful candidates may be required to do a background check (including a criminal records check) before work in the position can begin.

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