

Department: **English**

Classification: **Teaching Associate**

Number of Openings: **up to 5**

Pay Rate Per Course Taught: **Estimated \$955.00 per weighted teaching unit per semester.**

Actual salary dependent upon number of units assigned, educational preparation, experience, and availability of funds. In addition to the salary compensation, Teaching Associates are eligible to apply for a fee waiver (state portion only).

Appointment: **Expected percentage of appointment per course taught: 20%**

Expected Dates of Employment: **August 17, 2021 to May 26, 2022**

Deadline to Apply: **5:00 p.m. on Friday, March 12, 2021**

Requisition #: ENG_TA_2122

DUTIES OF THE POSITION

Teach one section of English 100A (Fall 2021) and 100B (Spring 2022) of First-Year Composition. Instructors must commit to teaching in the year-long course sequence. Must attend a day-long mandatory orientation meeting in August prior to first week of classes. Attend weekly meetings for training purposes during the Fall 2021 semester and monthly meetings in the Spring 2022 semester. Further duties will be explained at the orientation meeting (candidates admitted to the pool will be notified of the specific date).

Reappointment to English 100B in the Spring 2022 semester is contingent upon meeting program responsibilities and upon successful completion of teaching English 100A in the Fall 2021 semester.

MINIMUM QUALIFICATIONS

Knowledge of the subject matter of the discipline to which the individual is assigned. Ability to relate well to others within the academic environment and ability to instruct and evaluate students. Evidence of satisfactory achievement in previous academic work. Education equivalent to or completion of the requirements for a bachelor's degree and concurrent admission to or enrollment in a graduate degree program of the University that is related to the discipline to which the individual is assigned. Specifically, this means that the student must be in a graduate degree program in the same department in which the Teaching Associate assignment will be made. NOTE: Exceptions to the minimum eligibility qualifications may be granted at the sole discretion of the University.

HIRING CRITERIA

To be placed in the Teaching Associate pool, in addition to the qualifications above, candidates must have a 3.50 GPA in graduate course work. Candidates should possess some classroom experience (e.g., teaching, tutoring, faculty assistant). Candidates should have completed a course in the teaching of writing. ENGL 587 is preferred; ENGL 491 may also be accepted.

HOW TO APPLY

By March 12, 2021, submit **a letter of application** outlining your teaching philosophy and qualifications and **one letter of recommendation** to:

Dr. Megan McIntyre
Department of English
Sonoma State University
1801 East Cotati Avenue
Rohnert Park, CA 94928
Phone: (707) 664-2962
mcintyme@sonoma.edu

HIRING NOTIFICATION

Applicants will be notified by email regarding hiring decisions.

SUPERVISOR

Dr. Megan McIntyre, Writing Program Director

OTHER INFORMATION

- The classification, Teaching Associate, is one of three classifications in a collective bargaining unit, Unit 11. The Teaching Associate classification provides currently enrolled or admitted University graduate students practical teaching experience in fields related to their advanced study.
- Sonoma State University hires only individuals lawfully authorized to work in the United States. All offers of employment are contingent upon presentation of documents demonstrating the appointee's identity and eligibility to work, in accordance with the provisions of the Immigration Reform and Control Act.
- The university is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.
- This position is considered a "mandated reporter" under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.
- Successful candidates may be required to do a background check (including a criminal records check) before work in the position can begin.



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