

Procedures for Lecturer Range Elevation
Department of Engineering Science
February 2015

The Department of Engineering Science follows the University's guidelines, <http://www.sonoma.edu/uaffairs/policies/range.htm>, for evaluating lecturer range elevation.

In summary, as part of the application, the candidate will provide:

1. a narrative statement of his/her professional growth and development (see list of possible activities in section III.A of the policy),
2. current curriculum vitae,
3. a summary of the candidate's work assignments for each semester of the period under consideration, and
4. student evaluation summaries for all evaluated courses taught by the candidate in the department during the period of evaluation.

In addition, the ES Department may conduct classroom observations by tenure/tenure-track faculty members as part of the evaluation.

The recommendation will be made by the ES Department chair to the dean.