

DEPARTMENTAL POLICY for REAPPOINTMENT, TENURE, AND PROMOTION

SONOMA STATE UNIVERSITY DEPARTMENT of ECONOMICS

- Revised by Prof. Chong-Uk Kim (Department Chair) and Prof. Florence Bouvet (Department RTP Chair), March 2021
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I. Introduction

This is a statement of the Economics Department's Reappointment, Tenure, and Promotion (RTP) expectations for all faculty members. The Sonoma State University (SSU) policy, Reappointment, Tenure, and Promotion Procedure, Criteria, and Standards for Tenured and Probationary Faculty (2009-3), drives the Department of Economics policy for RTP. The policy requires compliance by the faculty member in the following three areas.

- Teaching Effectiveness
- Scholarship, Research, and Creative Achievements
- Service

II. Teaching Effectiveness

A successful candidate for either tenure or promotion is expected to satisfy the three criteria listed below.

- A composite average score on the last three years of the Students Evaluation of Teaching Effectiveness (SETE) of at least 3.0 (on a scale of 1-5, with 5 being the maximum) in all RTP-evaluated courses.
- Per each academic year, at least two satisfactory evaluations of teaching effectiveness from Peer Observation of Teaching (POT).
- An analysis of the candidate's performance as an academic advisor. A candidate can express it through the Self-Assessment of Teaching and Professional Activity (STPA).

III. Scholarship, Research, and Creative Achievements

1. Scholarly Products

The Department of Economics recognizes the following as quality scholarly products. They are organized in two categories. These categories and products are suggested by the Criteria for Faculty Qualifications and Engagement of School of Business and Economics (SBE).

Category I:

- Academic papers published or forthcoming in peer-reviewed journals focusing on economics or related disciplines.
- Monographs, textbooks, or chapters in edited volumes focused on economics or related disciplines that have been awarded a publication contract following a peer-review or professional editorial selection process.

Category II:

- Grants or fellowships competitively awarded to support research on economics or related disciplines by respected external organizations.
- Publish articles in trade journals.
- Present peer-reviewed papers at international, national, or regional academic conferences.
- Serve as a reviewer for academic conferences and journals.
- Serve as an elected officer of international or national professional organizations.
- Serve as a program chair or discussant for academic conferences.
- Serve as an editor or on the editorial board for academic journals.
- Serve as an editor for academic books.
- Revise published textbooks.
- Develop and produce instructional software.

2. Department Expectations

(1) Tenure and Promotion from Assistant to Associate Professor

A successful candidate for tenure and promotion to associate professor is expected to satisfy the minimum essential requirement listed below.

3 contributions from Category I and 2 contributions from Category II

OR

2 contributions from Category I and 4 contributions from Category II

(2) Promotion from Associate to Full Professor

A successful candidate for promotion to full professor is expected to satisfy the minimum essential requirement listed below. Previous work used to qualify for prior tenure and promotion do not count here.

3 contributions from Category I and 2 contribution from Category II

OR

2 contribution from Category I and 4 contributions from Category II

3. Recognition of Peer-Reviewed Academic Journal

The Department of Economics recognizes academic journals on the following lists as acceptable peer-reviewed academic journals.

(1) Cabells

<http://www.cabells.org>

(2) EconLit (American Economic Association)

<https://www.aeaweb.org/econlit/>

(3) Social Sciences Citation Index (SSCI)

<https://mjl.clarivate.com/home>

(4) Australian Business Deans Council (ABDC) Journal Quality List

<https://abdc.edu.au/research/abdc-journal-list-2/>

III. Service

Economics faculty members are expected to engage in university service, as well as serving on school and department committees. Faculty members are also expected to be involved in community service, typically not compensated, unlike paid consulting or grant-based research.

1. Service to University: Contributions to the organizational, academic, intellectual, and social life of the University, including participation on committees and with student organizations. Examples of service to the University include but are not limited to:

- Department Committees
- School-Level or University Level Committees

- Department Chair or Graduate Coordinator
- Faculty Associate Dean
- Academic Senate / Senate Steering Committees / Senate Sub-Committees
- Student Organizations, Clubs, or Association

2. Examples of Public Service and Service to Community include, but are not limited to, membership or participation on:

- Local, State, and Federal boards, commissions, and committees
- Civic Organizations
- Community Service Organizations
- Schools
- Charitable Organizations
- Social Agencies
- Political Groups / Organizations
- Recreational Agencies and Groups
- Cultural Organizations
- Services as Critic, Reviewer, Editor, or Consultant
- Leadership in Professional Organizations at Local, State, and National Levels.

3. Department Expectations

During the evaluation period, a successful candidate for either tenure or promotion is expected to take an active role in at least three service activities listed above in the sections III.1. and III.2.