**DUTIES OF THE POSITION**

Peer Mentor are assigned to faculty who teach in either First-year learning courses or Second-year experience courses. They work closely with the faculty to plan for the semester and support the students throughout their first or second year. They participate during all synchronous lectures and discussions of the course to deliver transitions content into academic curriculum wherever possible. In addition, Peer Mentors meet with each student for a one-on-one check-in at least twice each semester. Peers must also enroll in UNIV 239/339 to receive continuous training through the year.

**MINIMUM QUALIFICATIONS**

The ability to learn and perform assigned work; work cooperatively with faculty, staff, and other students; and accept responsibility. Completion of specific coursework may be required in order to teach, grade, or tutor a course. Admission or registration as a University student. Note: Exceptions to the minimum eligibility qualifications may be granted at the sole discretion of the University.

**HIRING CRITERIA**

Completion of UNIV 238 (B grade or better) is required for this position. A similar course or leadership experience may be substituted for this requirement. A cumulative GPA of 2.5 is required for this position.

**HOW TO APPLY**

Email resume to chamaris@sonoma.edu

**HIRING NOTIFICATION**

The hiring coordinator will email candidates with hiring decisions

**SUPERVISOR**

Marissa Chávez, Program Coordinator and Alvin Nguyen, Director

**OTHER INFORMATION**

*Faculty Affairs*
• The classification, Instructional Student Assistant, is one of three classifications in a collective bargaining unit, Unit 11. Instructional Student Assistants, who must be currently enrolled University students, perform tutoring, grading, or teaching-related duties under the supervision of faculty or professional staff.

• Sonoma State University hires only individuals lawfully authorized to work in the United States. All offers of employment are contingent upon presentation of documents demonstrating the appointee’s identity and eligibility to work, in accordance with the provisions of the Immigration Reform and Control Act.

• The university is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.

• This position is considered a “mandated reporter” under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

• Successful candidates may be required to do a background check (including a criminal records check) before work in the position can begin.

SONOMA STATE UNIVERSITY
1801 East Cotati Avenue
Rohnert Park, CA 94928-3609