Department: Chemistry Department
Working Title: Research Assistant
Classification: Instructional Student Assistant
Number of Openings: 1
Pay Rate: $15/hour
Appointment: 1-20 hours/week
Expected Dates of Employment: August 31, 2020 - May 27, 2021
Deadline to Apply: August 30, 2020

Requisition #: CHEM_ISA_2021

DUTIES OF THE POSITION
Job will include assessment of data generated previously from SSU and assessment of new data if collected. All duties will be done remotely and with the student's computer. They will use excel, word and ppt mostly to generate publication quality work from data given. The student will meet via Zoom or on the phone with Dr. Works once a week or when needed to stay on task and manage work flow. This project is independent research.

MINIMUM QUALIFICATIONS
The ability to learn and perform assigned work; work cooperatively with faculty, staff, and other student; and accept responsibility. Completion of specific coursework may be required in order to teach, grade or tutor a course. Admission or registration as a University student. Note: Exceptions to the minimum eligibility qualifications may be granted at the sole discretion of the University.

HIRING CRITERIA
Student with a major in Chemistry or Biochemistry

HOW TO APPLY
Send a statement explaining your interest to Dr. Carmen Works at works@sonoma.edu

HIRING NOTIFICATION
Applicants will be notified by email

SUPERVISOR
Dr. Carmen Works

OTHER INFORMATION
• The classification, Instructional Student Assistant, is one of three classifications in a collective bargaining unit, Unit 11. Instructional Student Assistants, who must be currently enrolled University students, perform tutoring, grading, or teaching-related duties under the supervision of faculty or professional staff.

Faculty Affairs
• Sonoma State University hires only individuals lawfully authorized to work in the United States. All offers of employment are contingent upon presentation of documents demonstrating the appointee’s identity and eligibility to work, in accordance with the provisions of the Immigration Reform and Control Act.
• The university is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.
• This position is considered a “mandated reporter” under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.
• Successful candidates may be required to do a background check (including a criminal records check) before work in the position can begin.

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