Department: Criminology and Criminal Justice Studies
Working Title: CCJS RSCAP Research Assistant
Classification: Instructional Student Assistant
Number of Openings: 2
Pay Rate: $18/hour
Appointment: 3-20 hours per week
Expected Dates of Employment: May 27, 2023 – May 26, 2024
Deadline to Apply: May 15, 2023. Open Until Filled

Requisition #: CCJS_ISA_2324_2

DUTIES OF THE POSITION
Students will work with professor Henry on research about getting people out of prison. Students should be available for a once a week one hour zoom meeting, and conduct self-directed research in between.

MINIMUM QUALIFICATIONS
The ability to learn and perform assigned work; work cooperatively with faculty, staff, and other students; and accept responsibility. Completion of specific coursework may be required in order to teach, grade, complete research, or tutor for a course. Admission or registration as a University student. Note: Exceptions to the minimum eligibility qualifications may be granted at the sole discretion of the University.

HIRING CRITERIA
Student should be prepared to do the following:
• Period work is funded: SSU RSCAP Mini Grant is funded 5/29/23-5/24/24, students can work summer, fall and/or spring up to 172 hours.
• Familiarity with spreadsheets, data entry, data analysis, and academic writing

HOW TO APPLY
Email Caitlin Henry henry@sonoma.edu.

HIRING NOTIFICATION
Supervisor will email student.

SUPERVISOR
Professor Caitlin Henry
OTHER INFORMATION

- The classification, Instructional Student Assistant, is one of three classifications in a collective bargaining unit, Unit 11. Instructional Student Assistants, who must be currently enrolled University students, perform tutoring, grading, or teaching-related duties under the supervision of faculty or professional staff.
- Sonoma State University hires only individuals lawfully authorized to work in the United States. All offers of employment are contingent upon presentation of documents demonstrating the appointee’s identity and eligibility to work, in accordance with the provisions of the Immigration Reform and Control Act.
- The university is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.
- This position is considered a “mandated reporter” under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.
- Successful candidates may be required to do a background check (including a criminal records check) before work in the position can begin.

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