

Department: **Business Administration**

Working Title: **Business Administration Graduate Assistant**

Classification: **Graduate Assistant**

Number of Openings: **1**

Pay Rate: **\$3200 per month (full-time base rate); actual rate based on appointment**

Appointment: **20 hours per week**

Expected Dates of Employment: **September 1, 2021 - October 31, 2021**

Deadline to Apply: **Open until filled**

Requisition #: **BUS_GA_2122_2**

DUTIES OF THE POSITION

The graduate assistant will assist Dr. Sergio Canavati with academic research related to the Wine Business Research Journal. They will assist in collecting, coding, and compiling research data for a meta-analysis of innovation and consumer behavior specifically in the wine industry. They will help prepare data for presentation in graphic, tabular, pictorial, and written form, and contribute to analytical reports and writes descriptive, nontechnical summaries.

MINIMUM QUALIFICATIONS

Knowledge of the subject matter of the discipline in which assigned. Ability to relate well to others within the academic environment; ability to supervise, assist and train students; and ability to assist faculty in the conduct of special projects or research within the discipline. For initial appointment, evidence of satisfactory achievement in previous academic work; for the subsequent appointments, evidence of satisfactory progress toward completion of degree. Education equivalent to completion of the requirements for a bachelor's degree and registration in a University graduate degree program; students enrolled in credential programs are not eligible for this position. NOTE: Exceptions to the minimum eligibility qualifications may be granted at the sole discretion of the University.

HIRING CRITERIA

Students must be enrolled in a graduate-level business program, preferably in a Wine MBA or EMBA cohort, and must have knowledge of wine and wine business issues. Must be 21 years of age. Must possess strong attention to detail and excellent writing, organization, and time management skills.

HOW TO APPLY

Contact Dr. Canavati at canavati@sonoma.edu to submit a letter of interest.

HIRING NOTIFICATION

By email from the department's AM or Dr. Canavati.

SUPERVISOR

Dr. Sergio Canavati

OTHER INFORMATION

- The classification, Graduate Assistant, is one of three classifications in a collective bargaining unit, Unit 11. The Graduate Assistant classification provides currently enrolled or admitted University graduate students the opportunity to assist faculty or teaching staff by performing various professional and technical duties associated generally with the subjects or program which the Graduate Assistant is doing graduate work.
- Sonoma State University hires only individuals lawfully authorized to work in the United States. All offers of employment are contingent upon presentation of documents demonstrating the appointee's identity and eligibility to work, in accordance with the provisions of the Immigration Reform and Control Act.
- The university is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.
- This position is considered a "mandated reporter" under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.
- Successful candidates may be required to do a background check (including a criminal records check) before work in the position can begin.



SONOMA STATE UNIVERSITY

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