

Department: **Biology**

Working Title: **Biodiversity Outreach Assistant, ISA**

Classification: **Instructional Student Assistant**

Number of Openings: **3**

Pay Rate: **\$17.01/hour**

Appointment: **10 hrs per week**

Expected Dates of Employment: **May 25, 2024 – August 18, 2024**

Deadline to Apply: **May 20, 2024. Open until filled.**

Requisition #: **BIO_ISA_2324_7**

DUTIES OF THE POSITION

Students will work with SSU faculty and staff members and other students to interact with the local and wider community and let them know about our educational and research activities. This may involve producing displays for educational purposes and will involve discussing outreach displays with community members. Student will prepare posts to social media platforms that are used by students, parents, alumni, potential donors, and community members. Student will also work with staff of the Center for Environmental Inquiry to support events and collaborative outreach projects. During the academic year, students may participate in courses in the department of Biology that bring students to local natural areas to explore biological diversity and ecological processes. This participation may include driving vehicles with class participants to field sites. Support will be provided by an Instructionally Related Activities award to support student activities.

MINIMUM QUALIFICATIONS

The ability to learn and perform assigned work; work cooperatively with faculty, staff, and other students; and accept responsibility. Completion of specific coursework may be required in order to teach, grade, complete research, or tutor for a course. Admission or registration as a University student. Note: Exceptions to the minimum eligibility qualifications may be granted at the sole discretion of the University.

HIRING CRITERIA

Experience working on outreach in the area of biological diversity and social media platforms.

HOW TO APPLY

Please send letter of inquiry to hughes@sonoma.edu

HIRING NOTIFICATION

Student will be contacted by the supervisor.

SUPERVISOR

Brent Hughes

OTHER INFORMATION

- The classification, Instructional Student Assistant, is one of three classifications in a collective bargaining unit, Unit 11. Instructional Student Assistants, who must be currently enrolled University students, perform tutoring, grading, or teaching-related duties under the supervision of faculty or professional staff.
- Sonoma State University hires only individuals lawfully authorized to work in the United States. All offers of employment are contingent upon presentation of documents demonstrating the appointee's identity and eligibility to work, in accordance with the provisions of the Immigration Reform and Control Act.
- The university is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.
- This position is considered a "mandated reporter" under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.
- Successful candidates may be required to do a background check (including a criminal records check) before work in the position can begin.

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