

Department: **Biology**

Working Title: **Insect Museum Curator, ISA**

Classification: **Instructional Student Assistant**

Number of Openings: **3**

Pay Rate: **\$17.01/hour**

Appointment: **10 hrs per week**

Expected Dates of Employment: **27 May 2024 - 19 August, 2024**

Deadline to Apply: **10 May 2024**

Requisition #: **BIO\_ISA\_2324\_4**

## **DUTIES OF THE POSITION**

Under the direction of Dr. Nathan Rank, the student will curate insect and other specimens for the University Museum. She/he will also oversee care of live insects used in outreach. Specimens originate from collections made by students to satisfy coursework requirements in prior semesters. The student will make sure that specimens are in good condition, identified correctly, and properly organized in museum cabinets and drawers. The student also maintains records of museum use by students and visitors. Student also assists in the preparation, curation, and identification of specimens collected by undergraduates during biology courses such as Entomology.

## **MINIMUM QUALIFICATIONS**

The ability to learn and perform assigned work; work cooperatively with faculty, staff, and other students; and accept responsibility. Completion of specific coursework may be required in order to teach, grade, complete research, or tutor for a course. Admission or registration as a University student. Note: Exceptions to the minimum eligibility qualifications may be granted at the sole discretion of the University.

## **HIRING CRITERIA**

Experience working in Biology museum; knowledge of insect care and specimen preparation.

## **HOW TO APPLY**

Please send letter of inquiry to [rank@sonoma.edu](mailto:rank@sonoma.edu)

## **HIRING NOTIFICATION**

Student will be contacted by the supervisor.

## **SUPERVISOR**

Nathan Rank

## OTHER INFORMATION

- The classification, Instructional Student Assistant, is one of three classifications in a collective bargaining unit, Unit 11. Instructional Student Assistants, who must be currently enrolled University students, perform tutoring, grading, or teaching-related duties under the supervision of faculty or professional staff.
- Sonoma State University hires only individuals lawfully authorized to work in the United States. All offers of employment are contingent upon presentation of documents demonstrating the appointee's identity and eligibility to work, in accordance with the provisions of the Immigration Reform and Control Act.
- The university is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.
- This position is considered a "mandated reporter" under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.
- Successful candidates may be required to do a background check (including a criminal records check) before work in the position can begin.

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