

Department: **Humanities, Social Sciences, and the Arts**

Working Title: **SSURI Student Research Assistant**

Classification: **Instructional Student Assistant**

Number of Openings: **1-38**

Pay Rate: **\$18.00/hour**

Appointment: **Up to 20 hrs/week**

Expected Dates of Employment: **6/1/25-8/14/25**

Deadline to Apply: **April 17, 2025**

Requisition #: **HSSA_ISA_SUM26**

DUTIES OF THE POSITION

Student will do basic social sciences research tasks such as literature reviews, data coding and analysis, data entry, conduct and transcribe interviews, develop survey questions, archival research, and field observations. Other tasks depend upon the specific project. Student will be expected to meet regularly with their faculty mentor and other team members.

MINIMUM QUALIFICATIONS

The ability to learn and perform assigned work; work cooperatively with faculty, staff, and other students; and accept responsibility. Completion of specific coursework may be required in order to teach, grade, complete research, or tutor for a course. Admission or registration as a University student. Note: Exceptions to the minimum eligibility qualifications may be granted at the sole discretion of the University.

HIRING CRITERIA

Completed at least one year of college coursework with a minimum GPA of 3.0. Prior research experience or skills are not required.

HOW TO APPLY

Complete the following application form: https://sonoma.az1.qualtrics.com/jfe/form/SV_1EQhkzKG6tuY0Dj

HIRING NOTIFICATION

By email from the College of Humanities, Social Sciences and the Arts.

SUPERVISOR

Professor who is overseeing the research project.

OTHER INFORMATION

- The classification, Instructional Student Assistant, is one of three classifications in a collective bargaining unit, Unit 11. Instructional Student Assistants, who must be currently enrolled University students, perform tutoring, grading, or teaching-related duties under the supervision of faculty or professional staff.
- Sonoma State University hires only individuals lawfully authorized to work in the United States. All offers of employment are contingent upon presentation of documents demonstrating the appointee's identity and eligibility to work, in accordance with the provisions of the Immigration Reform and Control Act.
- The university is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.
- This position is considered a "mandated reporter" under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.
- Successful candidates may be required to do a background check (including a criminal records check) before work in the position can begin.

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