

Department: **Sociology**

Working Title: **Research Assistant – Social Relationships among Immigrants in the Bay Area**

Classification: **Instructional Student Assistant**

Number of Openings: **2**

Pay Rate: **\$20/hour**

Appointment: **Up to 5 hrs/week**

Expected Dates of Employment: **September 1, 2025 and December 19 2025**

Deadline to Apply: **August 15, 2025**

Requisition #: **SOCIO\_ISA\_Fall25**

## **DUTIES OF THE POSITION**

Students will work on the project - "Social Relationships among Immigrants in the Bay Area."

## **MINIMUM QUALIFICATIONS**

- Currently enrolled undergraduate or SSU (ideally through spring 2026).
- Free at weekly meeting time agreed upon by group.
- Completed coursework or demonstrated experience in social sciences research methods and/or statistics.
- Initiative and curiosity about learning new tools (e.g., qualitative data analysis software), frameworks, or contexts.
- Willingness to contribute to interdisciplinary team projects with real-world impact.
- Strong written communication skills.
- Ability to work collaboratively and manage deadlines.
- Demonstrated interest in sociological research, immigration, social policy, or research methods.

## **HIRING CRITERIA**

Student should be prepared to do the following:

- Participate in weekly supervision meetings and collaborative work sessions.
- Write a literature review
- Recruit research participants in the region.
- Conduct in-depth interviews in English or Spanish.
- Transcribe and analyze interviews using software
- Prepare materials for presentations at research symposiums and public showcases.
  - Present the results of work at the SSU Research, Scholarship & Creativity Symposium
  - Submit a 50-100 word abstract of the work accomplished.

## **HOW TO APPLY**

Submit a resume and a 1-page letter (PDF or Word) to [yoons@sonoma.edu](mailto:yoons@sonoma.edu) describing how you meet the minimum qualifications and hiring criteria. Please address:

1. What relevant experience do you have (e.g., research, coursework, or related skills)?
2. Why are you interested in contributing to this project?
3. What relevant coursework, tools, or past projects have prepared you for this role?
4. What is your availability for work (Fall 2025, Spring 2026, how many hours in each semester, and which semesters)(We typically work 4-5 hours a week, depending on the week and our meeting time)?
  - a. 15 Weeks in Fall
  - b. 15 Weeks in Spring

## **HIRING NOTIFICATION**

Supervisor will email student.

## **SUPERVISOR**

Soo-Yeon Yoon, Associate Professor of Sociology

## **OTHER INFORMATION**

- The classification, Instructional Student Assistant, is one of three classifications in a collective bargaining unit, Unit 11. Instructional Student Assistants, who must be currently enrolled University students, perform tutoring, grading, or teaching-related duties under the supervision of faculty or professional staff.
- Sonoma State University hires only individuals lawfully authorized to work in the United States. All offers of employment are contingent upon presentation of documents demonstrating the appointee's identity and eligibility to work, in accordance with the provisions of the Immigration Reform and Control Act.
- The university is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.
- This position is considered a "mandated reporter" under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.
- Successful candidates may be required to do a background check (including a criminal records check) before work in the position can begin.

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## **SONOMA STATE UNIVERSITY**

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