

Department: **Department of Mathematics & Statistics**

Working Title: **Grader**

Classification: **Instructional Student Assistant**

Number of Openings: **TBD**

Pay Rate: **\$18/hour**

Appointment: **1-2 hours per course**

Expected Dates of Employment: **August 22, 2025 – May 17, 2026**

Deadline to Apply: **Priority review deadline 8/21/25. Position remains open until filled**

Requisition #: **MATHSTAT_ISA_2526**

DUTIES OF THE POSITION

Assist Professors in the Mathematics and Statistics Department with reading and correction of homework. Keep accurate records of tests and assignments.

MINIMUM QUALIFICATIONS

The ability to learn and perform assigned work; work cooperatively with faculty, staff, and other students; and accept responsibility. Completion of specific coursework may be required in order to teach, grade, complete research, or tutor for a course. Admission or registration as a University student. Note: Exceptions to the minimum eligibility qualifications may be granted at the sole discretion of the University.

HIRING CRITERIA

Must be a Mathematics or Statistics major and have completed the class for which the student is grading with the grade of B or better.

HOW TO APPLY

Email Shannon Edwards (edwardsh@sonoma.edu)

HIRING NOTIFICATION

Email

SUPERVISOR

Shannon Edwards and Instructor of Record

OTHER INFORMATION

- The classification, Instructional Student Assistant, is one of three classifications in a collective bargaining unit, Unit 11. Instructional Student Assistants, who must be currently enrolled University students, perform tutoring, grading, or teaching-related duties under the supervision of faculty or professional staff.

- Sonoma State University hires only individuals lawfully authorized to work in the United States. All offers of employment are contingent upon presentation of documents demonstrating the appointee's identity and eligibility to work, in accordance with the provisions of the Immigration Reform and Control Act.
- The university is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.
- This position is considered a “mandated reporter” under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.
- Successful candidates may be required to do a background check (including a criminal records check) before work in the position can begin.

**SONOMA
STATE**
UNIVERSITY

ACADEMIC
PERSONNEL

SONOMA STATE UNIVERSITY

1801 East Cotati Avenue
Rohnert Park, CA 94928-3609