

Department: **EdEon STEM Learning**

Working Title: **Neurodiversity Undergraduates (NU) Project Lead Instructional Student Assistant**

Classification: **Instructional Student Assistant**

Number of Openings: **1**

Pay Rate: **\$19.00/hour**

Appointment: **30+ hours a week during the Summer/Winter Break (40 hours maximum)**

Expected Dates of Employment: **Summer 2025 (May 25, 2025 – August 17, 2025)**

Deadline to Apply: **Open until filled.**

Requisition #: **EdEon\_ISA\_SUM25**

## **DUTIES OF THE POSITION**

- Attend regular meetings with project faculty lead/s and team of additional student assistants
- Organize meeting files, assist in scheduling meetings, and communicate regularly with participatory student group members as acting lead student group member
- Contribute to discussions concerning accessibility and past lived experiences of autistic students on your campus
  - Participation may be written, verbal, synchronous/asynchronous or a combination of options depending on the communication preferences of the student hired
- Generate ideas for pilot campus activities to improve offerings for autistic students under the supervision of campus lead faculty/staff members
- Join monthly full-project meetings with additional campus partners (Sonoma State Univ., Chico State, and Cal State East Bay) alongside faculty/staff supervisors to share updates and plan future directions.
- Synthesize group ideas and takeaways and present them to project leadership and additional CSU campus partners

## **MINIMUM QUALIFICATIONS**

The ability to learn and perform assigned work; work cooperatively with faculty, staff, and other students; and accept responsibility. Completion of specific coursework may be required in order to teach, grade, complete research, or tutor for a course. Admission or registration as a University student. Note: Exceptions to the minimum eligibility qualifications may be granted at the sole discretion of the University.

## **HIRING CRITERIA**

In order to fulfill the requirements of this project, funded by the National Science Foundation, student must identify as on the autism spectrum. Formal documentation of autism diagnosis is not required; self-identification is accepted. Student must be a current undergraduate student eligible to work on campus. Preference will be given to students who are STEM majors, and can continue working with this project for a second year, not planning to graduate until at least 2025.

## HOW TO APPLY

Please submit a resume, indicating your major. Make sure to include Email or Phone number to set up an Interview.

Send resume to: [edeon@sonoma.edu](mailto:edeon@sonoma.edu)

## HIRING NOTIFICATION

Upon completion of interviews, students will receive an email or phone call at the end of the interview week. Contact

[edeon@sonoma.edu](mailto:edeon@sonoma.edu) if you have any questions or concerns.

## SUPERVISOR

Supervisor: Laura Peticolas [peticola@sonoma.edu](mailto:peticola@sonoma.edu)

Administrative Coordinator: Robert Martinez [martirob@sonoma.edu](mailto:martirob@sonoma.edu)

## OTHER INFORMATION

- The classification, Instructional Student Assistant, is one of three classifications in a collective bargaining unit, Unit 11. Instructional Student Assistants, who must be currently enrolled University students, perform tutoring, grading, or teaching-related duties under the supervision of faculty or professional staff.
- Sonoma State University hires only individuals lawfully authorized to work in the United States. All offers of employment are contingent upon presentation of documents demonstrating the appointee's identity and eligibility to work, in accordance with the provisions of the Immigration Reform and Control Act.
- The university is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.
- This position is considered a "mandated reporter" under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.
- Successful candidates may be required to do a background check (including a criminal records check) before work in the position can begin.

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## SONOMA STATE UNIVERSITY

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