

Department: **Women's and Gender Studies**

Working Title: **Queer Studies Lecture Series ISA**

Classification: **Instructional Student Assistant**

Number of Openings: **1**

Pay Rate: **\$17.86/hour**

Appointment: **Not to exceed 20 hours per week**

Expected Dates of Employment: **Jan 20, 2025 - May 23, 2025**

Deadline to Apply: **Open Until Filled**

Requisition #: **WGS_ISA_2425_2**

DUTIES OF THE POSITION

The student will assist with running the logistics and tech support for the Queer Studies Lecture Series. This includes corresponding with speakers, setting up zoom/power point links, attending lecture series and doing tech support before, during and after the presentation. Track of student attendance.

MINIMUM QUALIFICATIONS

The ability to learn and perform assigned work; work cooperatively with faculty, staff, and other student; and accept responsibility. Completion of specific coursework may be required in order to teach, grade or tutor a course. Admission or registration as a University student. Note: Exceptions to the minimum eligibility qualifications may be granted at the sole discretion of the University.

HIRING CRITERIA

The ideal candidate will be a Queer Studies minor who has previously taken WGS 202 or 302.

HOW TO APPLY

Contact Women & Gender Studies coordinator Kate Sims (simsk@sonoma.edu) to submit a letter of interest.

HIRING NOTIFICATION

By email from the department.

SUPERVISOR

Don Romesburg

OTHER INFORMATION

- The classification, Instructional Student Assistant, is one of three classifications in a collective bargaining unit, Unit 11. Instructional Student Assistants, who must be currently enrolled University students, perform tutoring, grading, or teaching-related duties under the supervision of faculty or professional staff.
- Sonoma State University hires only individuals lawfully authorized to work in the United States. All offers of employment are contingent upon presentation of documents demonstrating the appointee's identity and eligibility to work, in accordance with the provisions of the Immigration Reform and Control Act.
- The university is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.
- This position is considered a "mandated reporter" under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.
- Successful candidates may be required to do a background check (including a criminal records check) before work in the position can begin.



SONOMA STATE UNIVERSITY

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