

Fall 2024

Cross-Listing Memorandum of Understanding

This Memorandum of Understanding (MOU) outlines the parameters involved in offering cross-listed courses. Please complete the Course Details, Departmental Administrative/Curricular agreements, and plans for MOU review. Topics listed for agreement below are suggested. It is up to the participating departments and Colleges to decide the agreement contents.

Course Details

Cross Listed Course Prefixes:

Course Number:

Catalog Title:

Departmental Administrative Agreements

- Describe any agreements about course scheduling such as:
 - Rotation of department offerings
 - Frequency of offerings
 - Number of sections
 - Seat distribution between departments (if not equal) (combined total of seats should not exceed norms for the class)
 - Whether one prefix of the course can be offered without the other.

Fall 2024

Departmental Curricular Agreements

- Describe any agreements related to course curriculum such as:
 - Required topics and suggested readings
 - Whether a master syllabus will be used
 - Other details that ensure consistency across instructors or departments offering the course

Describe how and when any changes to this MOU will be made

Signatures

Department

Department

Chair Name

Chair Signature/Date

Chair Name

Chair Signature/Date

College

College

Dean Name

Dean Signature/Date

Dean Name

Dean Signature/Date