

TO BE COMPLETED BY FACULTY MEMBER

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|---|-------------------------|
| Employee Name: | Date of Request: |
| Department Name: | School: |
| Carefully read the statement below and sign. | |
| I am requesting that Faculty Affairs remove the Spring 2020 Student Evaluation of Teaching Effectiveness (SETE) from my Personnel Action File (PAF) per the RTP Resolution. | |
| Signature: | Date: |

TO BE COMPLETED BY FACULTY MEMBER IN THEIR 5TH PROBATIONARY YEAR (PY)

I am requesting a 7th probationary year per the RTP Resolution. I understand that by requesting an additional probationary year I am subject to an additional Performance Review.

Fill in the RTP schedule below:

| Academic Year: | Probationary Year / Tenure Track Year: | Type of Review: |
|-----------------------|---|------------------------|
| | 5 TH Probationary Year / | Periodic Review |
| | 6 TH Probationary Year / | Performance Review |
| | 7 TH Probationary Year / | Performance Review |

| | |
|-------------------|--------------|
| Signature: | Date: |
|-------------------|--------------|