Faculty Employment Opportunity

Job no: # RF082021  
Work type: Research Fellow  
Location: Sonoma  
Categories: Temporary, Part Time, Unit 3 CFA – California Faculty Association

School of Education  
BCAIP Research Fellow

Starting October 2021

Our Commitment

Guided by our core values, Sonoma State University offers an exceptional educational experience that fosters intellectual, cognitive, social, and personal growth. As the only member of the Council of Public Liberal Arts Colleges in California, we are uniquely positioned to foster ethical exploration, civic engagement, social responsibility, and global awareness combined with a solid foundation in an academic discipline. We have a strong commitment to graduating students who have the ability to think critically and communicate effectively in an ever-changing world. The unique campus culture fosters our Seawolf Commitment to integrity, respect, excellence, and responsibility and is integrated into all campus life. We nurture inclusive excellence through a celebration of the rich diversity of our local communities and our interconnected global economy. Members of the University community are expected to work effectively with faculty, staff, and students from diverse ethnic, cultural, and socioeconomic backgrounds. We are fully committed to the rights of students, staff and faculty with disabilities in accordance with applicable state and federal laws. SSU is especially interested in candidates who make contributions to equity and inclusion in the pursuit of excellence in teaching, scholarship, and service.

The University

Sonoma State University’s beautiful 274-acre campus is located in Sonoma County, an hour north of San Francisco. The campus offers the ideal setting for teaching and learning and access to a community of rich cultural, environmental, and recreational opportunities. Founded in 1960, Sonoma State University is one of the 23 campuses of the California State University System. As members of the largest public higher educational system in the nation, we provide accessible, high-quality education to more than 9,000 students. Sonoma State University is proud to be a Hispanic Serving Institution committed to achieving the goals of equal opportunity and endeavors to employ faculty and staff reflecting the ethnic and cultural diversity of the region and state.

Faculty Responsibilities

In addition to teaching and scholarship, faculty are expected to engage in service to the department, school, and community. Sonoma State is committed to the Teacher/Scholar model and places an emphasis on faculty support of undergraduate research. Faculty are also encouraged to participate in campus programs and to foster our commitment to the CSU.
Graduation Initiative 2025 through excellent teaching, advising, and mentoring. Potential applicants are encouraged to review the University’s Reappointment, Tenure and Promotion Policy. All faculty are required to have the ability to work effectively in a multicultural environment.

Position Purpose

The Reporting to and under general direction of the Dean of the School of Education, with additional lead work direction from the Principal Investigator of the Biliteracy and Content Area Integration Preparation (BCAIP) Project (funded by the U.S. Department of Education), the BCAIP Research Fellow initiates, coordinates, and implements a variety of research duties in support of the following BCAIP Project goals: (1) Strengthen how preservice teachers are prepared to support emergent bilinguals’ biliteracy in the content areas, (2) Strengthen the mentorship of preservice teachers in support of emergent bilinguals’ biliteracy in the content areas, and (3) Promote family literacy engagement through the Language and Literacy Learning Lab. The incumbent often makes recommendations related to data collection, data analysis, and data management; coordinates and executes data collection and analysis efforts across a larger team at two different universities (Sonoma State, Cal State East Bay) with broad, visible impact which involve overseeing coordination with other departments. Work involves identifying needs, planning and initiating research activities, coordinating and delegating work and seeing a research activity through initiation, execution, coordination, implementation and evaluation. Contacts involve interaction with other Project personnel (Investigators, teacher educators, supervisors, undergraduate workers), School of Education administrative staff, mentor teachers at partner schools, and teacher candidate participants. Incumbent typically provides lead work direction to undergraduate student workers hired by the project. Incumbent can also expect to participate in mentoring activities with the Principal Investigator.

Duties of the Position

Major duties of the position include, but are not limited to, the following:

Project Data Collection
- Along with Project Investigators, design and execute a plan for collection of teacher observation and interview data
- Contribute to data collection efforts as needed, such as observing course instructors, observing mentor teachers and/or teacher candidates, interviewing participants
- Lead observation interrater reliability training
- Communicate with data collection team and Project Investigators

Project Data Analysis
- Develop and execute plan for analyzing interview data
- Contribute to reports, proposals, and papers that include analysis of interview data

Project Data Management
- Develop, manage, and routinely back up project database for evaluation (including observation scores, audio and video files, interviews
- Maintain and routinely back up project documentation
- Coordinate with Project Investigators and External Evaluator to provide access to data as needed

Program Development and Implementation
- Assist in program development and implementation as needed (e.g., communicate with participants, develop materials)
- Work closely with undergraduate student worker, including development of multimedia
Supervise Undergraduate Student Worker
   • With direction of the Project’s Principal Investigator, assign and supervise work for an undergraduate student worker

Secondary Duties: Performs other secondary duties as assigned.

Work Environment: Duties will take place in an office setting, in university classrooms, and in schools.

However, additional duties may be performed in various locations on the Sonoma State University campus, including working both indoors and outdoors to support and participate in university activities and events. The normal work schedule is Monday through Friday aligned with regular campus hours. Your specific start time is determined by your Appropriate Administrator. As a non-exempt employee, any request for overtime will be specified and pre-approved by Appropriate Administrator. Evening and weekend hours may be required and will be specified only by the supervisor to meet operational needs. The incumbent must maintain regular and acceptable attendance at such levels as is determined by the Appropriate Administrator. The position will require occasional travel, by automobile and airplane, and the incumbent must be able to work some night and weekend hours with overnight stays.

Professional Qualifications

This position requires a Ph.D. in Education or related field with expertise in a content area (e.g., Math, Science, or English) and/or Bilingual Education, and a minimum of two years of experience with data collection, data analysis, and/or data management on a collaborative research project outside of a dissertation. All But Dissertation (ABD) may be hired conditionally with an agreed upon graduate date.

Experience in addressing the needs of students from diverse linguistic, cultural, and economic backgrounds and education evaluation or research preferred. Experience observing and/or interviewing STEM teachers also preferred, as is analyzing interview data. Intermediate proficiency with computers and Microsoft Office Suite (Word, Excel) required. Knowledge of qualitative analysis software (e.g., Dedoose) preferred.

Rank and Salary

Salary is contingent upon time base of appointment, up to maximum of $3,750/mo for a 75% time base.
   • Temporary Faculty appointments are made on a part-time, temporary basis and contingent upon department needs and funding.
   • Relocation expenses will not be provided for temporary faculty appointments.
   • Expenses incurred to attend an interview for temporary faculty positions are not reimbursed by the University.

Required Application Materials

   • Cover Letter
   • Curriculum Vitae
Official transcripts will be required at the time of hire. Sonoma State University hires only individuals lawfully authorized to work in the United States. All offers of employment are contingent upon presentation of documents demonstrating the appointee’s identity and eligibility to work, in accordance with the provisions of the Immigration Reform and Control Act. A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the CSU.

Application Deadline
The position will remain open until filled. Please send all applications to lyone@sonoma.edu.

Questions concerning this position may be directed to:
Edward G. Lyon, Ph.D.
Associate Professor of Science Education
Email: lyone@sonoma.edu

The ADA Coordinator is also available (hrleaves@sonoma.edu) to assist individuals with disabilities in need of accommodation during the hiring process.

Other Information
The university is an Affirmative Action/Equal Opportunity Employer. We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.

This position is considered a “mandated reporter” under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

View Benefits Summary